



NETACT BI-ANNUAL REPORT (2008-2009)

27-31 JULY 2009,

SIMONSBERG CENTER, STELLENBOSCH, SA

(Sharing in the 150+ celebration of theology at Stellenbosch)

27 June-2009

1 INTRODUCTION: CONSTITUTING THE MEETING

After the first three sections, this report follows the sequence of NetACT's goals (**Mission and Goals: Addendum 1**). It incorporates the issues discussed in the minutes of the previous AGM as well as the Executive Committee Meetings which in turn addressed the issues raised and tasks given by August 2007 Annual Meeting at Lusaka in Zambia. There is a sequence in the numbering of the AGM and EC meetings (referenced as NB [= NetACT Board] and EC plus number). References will be supplied in this report. Because of lack of funding we did not have a 2008 AGM. The HIV project team, however, did meet in Stellenbosch to work on curriculum issues.

2 2009 AGENDA, ADOPTION OF MINUTES, OFFICE BEARERS

2.1 AGENDA

The previous AGM's minutes were passed by the meeting on a day-to-day basis and the minutes of the last day was seconded to the EC to pass, which they did. Issues from the minutes are incorporated below in the discussion of the NetACT goals. The present AGENDA (**ADDENDUM II**) is focussed on the main topic of the AGM: accreditation and curriculum development (OT and NT as well as HIV / AIDS) which will be discussed by all delegates present. Issues raised from this bi-annual report will be dealt with by the NetACT Board members alone. The Chair and EC will stipulate times that the Board will meet and deal with these issues. The EC will deal with most of the bi-annual report issues before the meeting, serving the Board with proposals in order to save time (Board meet Sunday evening 26 July at 18:00 at the Simonsberg Conference Centre).

NB 190 (2007 AGM) requested that the 2009 AGM again look at the Mission and Goals and reformulate where necessary.

Proposal: The Board acts on suggestions by the EC to reformulate the mission and goals.

2.2 BOARD MEMBERS

The following people are the official Board members representing their institutions at this meeting and for the period until the next meeting of the AGM:

1. African Bible College (ABC): Mrs Maggie Madimbo
2. Elmer E. Hartgerink Trust: Dr Ron Hartgerink
3. Hefsiba Christian Institute for Higher Education: Rev Manasse Matiquele (Principal)
4. ISEU (Instituto Superior Emanuel Unido): Rev Alexandre dos Santos Mioco (Rector)

5. ISTEEL (Instituto Superior de Teologia Evangelica no Lubango): **Rev Jose Bernardo Luacute** (Principal)
6. Josophat Mwale Theological Institute (JMTI): Rev CJ Chikoti (Lecturer)
7. Justo Mwale Theological University College (JMTUC): Dr. Devison.T. Banda (Principal)
8. Murray Theological College (MTC): Rev. Henry Murray, (Principal)
9. Namibia Evangelical Theological Seminary (NETS): Rev Simon Gilham (Academic Dean)
10. Reformed Institute for Theological Training (RITT): Dr Thomas Togom (Principal)
11. Executive Director, NetACT Office: Prof. Jurgens Hendriks
12. Stellenbosch University (SU): Prof Elna Mouton (Dean)
13. Zomba Theological College: Rev Rev Joseph Thipa (Vice-Principal)

2.3 OFFICE BEARERES (See: NB 135, 194)

Election of NetACT Executive: The Chairperson's term is 2008-2010. It is his second term. Vice-Chairperson's term: 2008-10 (first term). (From the constitution: 4.9.2: A Chairperson, Vice-Chairperson and Secretary of the NetACT Board of Governors can be re-elected once only in the same position). Our secretary was elected at the 2006 meeting for the period 2007-2009 (first term). We have to elect a secretary. The present secretary can be re-elected. Dr Ron Hartgerink was co-opted on the EC. He serves on the Board representing donors.

Proposal: NetACT institutions are requested to send in proposals for secretary to the ED before the AGM meeting (a new secretary or that the present secretary be re-elected).

1. **Executive Director:** Contract with ED was approved by the 2007 AGM (NB 192). The stipulations are requiring attention. From the contract:

Prof Hendriks' salary is R90, 000 annually and he will be paid monthly on the Stellenbosch University schedule. Beyond this salary there are no benefits included in this agreement other than the bonus arrangement described below.

Each year the Executive Committee of NetACT's board will carry out a performance review with Prof Hendriks and report the results of the review to the full NetACT board in executive session. This review will be the basis for possible adjustments in salary.

This contract is effective on July 1, 2007 and is renewable yearly through June 30, 2010 when the contract terminates and must be renegotiated.

Performance review by EC: The EC did a performance review (EC 222) and recommends that the ED's contract be continued to 30 June 2010.

Proposal:

Renegotiation of contract: Since the ED's contract with SU expires at the end of 2009 and since the NetACT House in Weidenhof Street is being renovated and enlarged, the Board requests the EC to renegotiate a contract with Prof Hendriks and the Faculty of Theology at SU for a three year period as ED, 2010-2012. The renegotiation should include income generation from the administration of the NetACT House to cover the costs of running the NetACT office (salaries, administration).

3 FINANCES

3.1 Financial Statements.

The 2007 and 2008 financial year statements are attached as ADDENDUM III. SU took care of all the bookkeeping as part of their financial system and audited NetACT's statements.

Proposal:

The Financial Statements of the two years 2007-2008 be discussed and approved.

3.2 NetACT funding policy (NB 174)

At the 2007 AGM a policy change in raising funds was discussed. It boiled down to helping institutions to network with donors and develop partnerships so that funds need not flow through the NetACT office. Institutions should be helped to develop the networks and knowhow to create financial stability. ACTEA accreditation and the leadership development that flows from that, was set as highest priority for all NetACT institutions. The NetACT Office will assist in this regard whenever called upon. It serves as a hub to coordinate and initiate such ventures.

The policy was successfully implemented. The ED, The Chair and Vice-Chair used time and opportunities while overseas to further these goals. Dr Hartgerink proved of invaluable help in the USA. Developing networks & partnerships and keeping them intact is an ongoing concern. The NetACT Office and members should keep these discussions alive.

Keeping the NetACT Office funded was a concern. Measures were suggested but some were not implemented (3.5 below: levy for NetACT House administration).

NetACT members who need guidance on attaining financial sustainability can contact the NetACT office or could direct get in touch with our partners: **International Steward** (see NB 183 and 3.5 of the 2007 Annual Report). They have regular workshops all over Africa. Dates were given to institutions at previous meetings (see NB 175:5).

3.3 NetACT House cost points not included

The audited statements for Jan-Dec 2007 and 2008 do not include the income and expenses of the NetACT House. The NetACT Office does administer the NetACT House cost points, but legally speaking the House belongs to the University and the financial responsibility of the House is that of the Faculty of Theology. The two NetACT House cost points are available for perusal.

3.4 Overview income and expenses

The income for 2007 and 2008 were: R515 673 and R597 576.

The income was generated as donations for NetACT's projects. As such the income was spent on: scholarships 2007: R179 636 and 2008: R308 201. The other major expenses were the AGM in Lusaka in 2007 (R94 081) and the HIV curriculum workshop in 2008 (R79 989). Office expenses are reported below in point 4 NetACT Office. There is a constant flow of money as books are bought and sold (Studying Congregations in Africa and the African Bible Commentary).

3.5 10% levy for administration

Since 2008 the NetACT office and administration expenses are funded by raising a 10% levy on all monies received and all services rendered. This was not done on any of the NetACT House accommodation income. Since a very large amount of NetACT Office time goes into the NetACT House administration and in helping students from all over Africa with accommodation and registration and personal matters, a way should be found to compensate the NetACT Office in this regard in order to keep the service done on behalf of the Faculty of Theology intact. If a 10% fee on resident fees be charged, the 2008 levy would render R15,512 to the NetACT Office. This would have been less than 15% of the running cost of the office. The NetACT House takes more than 15% of office / ED time.

Proposal: NetACT approach the Faculty of Theology to discuss the matter of compensation with regard to the handling of the NetACT House matters. A proposal of 10% of resident fees allocated

on a quarterly basis to the NetACT administration cost point should be suggested. It should be implemented at least from 2009.

3.6 Annual Membership fee (NB 175)

In 2007 NetACT made the following decision about fees:	
1	Members and associate members agree that the aim financially is for NetACT to eventually fund its office through membership fees.
2	Student numbers for NetACT institutions do not include non-residential TEE students – thus NETS falls into the lowest bracket.
3	Membership fees to double for 2008. .
	<ul style="list-style-type: none"> • R2,000: ABC, JMTC, SU • R1,000: ISEU, ZTC • R600: Hefsiba, ISTEEL, JMTC, RITT, NETS

The fees should total R11 600 annually.

The 2009 fees still outstanding are: Hefsiba, JMTUC, RITT, JMTC, ISEU. Outstanding fees total R4800. Getting the members to pay there fees really causes a lot of problems and the SU division dealing with accounts is not very helpful and understanding.

Proposal: Request all institutions to bring their 2009 (those outstanding) and 2010 fees to the AGM.
Proposal: Request a guideline how to handle defaulters.

3.7 Budget

NB 191 dealt with the previous budget.

In earlier years most of NetACT's income was received from donors who were able to make definite commitments for the coming year. With this definite income in mind, it was possible for NetACT to discuss and adopt a realistic expense budget for the coming year.

In today's environment, NetACT's income for the coming year is not well defined and it really is not possible to present a budget in the usual sense of that word. Instead, this year we are presenting in Addendum VI a table called "NetACT Income Possibilities for 2010."

The categories in the **Addendum VI** follow NetACT's Major Goals as listed in Addendum I. Thus the members should discuss broadly whether our current Major Goals are still the right ones; and also decide what should be the priority order of the Major Goals.

Since NetACT could not function without capable administration, Addendum VI also shows the means by which we can adequately fund the NetACT office.

4 NETACT OFFICE

References: NB 176-177.

NetACT's goal:

- Maintain an adequately staffed coordinating office.

4.1 Program Manager & House Administrator: Most of NetACT's office work was done by a Program Manager (Hannetjie Jacobs, Pieter van Santen & Dr. Uma Onwunta). Since Jul 2007 the

ED did all office-related duties but was helped by a House Administrator that did the administration of the NetACT House in Weidenhof Street 14. All accommodation and house matters were his responsibility in close cooperation with the ED. As remuneration his own accommodation fees were waived. Rev (now Dr.) Olo Ndukwe did this in an outstanding way (2007-2008). From Des 2008-April 2009 Rev (to be Dr) Enos Chomutiri was HA and with his help the booking and accounting system was even improved. For May 2009-Dec 2009 Rev Christopher Munikwa will be HA.

4.2 Salary ED: The ED took care of the NetACT office from July 2007. The salary budget approved was: 5 hours per day at R75 per hour totalling R90,000 per year (see contract signed Aug 2007 in Windhoek).

4.3 Office expenses (salaries, telephone, etc) of the NetACT office for the last years were:

2002:	R56 629.30 (Salaries: R36,476.04)
2003:	R98 946.39 (Salaries R84,678.00)
2004:	R100 531.30 (Salaries R83,803.98)
2005	R100 769.20 (Salaries paid as bursaries total R60,000)
2006	R 84 779.41 (Salaries paid as bursaries total R67,000).
2007	R 96 821.61 (Salaries R81 445.45)
2008	R 86 604. (Salaries: R48 776.32 of which R28 262.45 were paid in Jan 2009)
2009 (Jan-Jun)	R (Salaries R45,000.00 paid Jan-June 2009)

5 NETACT HOUSE

NetACT has set as goal:

- Create an affordable and welcoming living environment for lecturers who are receiving advanced training

See also for minutes pertaining to the house: NB 72 84, 115, 145, 177. NB 177 decisions were all implemented. EC:

5.1 NetACT House

The NetACT house provided the necessary infrastructure to play an important role in realizing this goal. Strictly (legally) speaking the house is a concern of SU. However, both houses were contractually earmarked to serve as affordable accommodation for students from other African countries studying theology.

5.2 House Administrator (HA).

Someone in the house is needed to do the administration of the house, i.e. the reservations, accounts, maintenance-reporting and general discipline as to house routine. For this service the person uses the computer / e-mail in the NetACT office in liaison with the ED. For his service the person may stay free of charge in the house in a single room (see above at 4.1).

5.3 Renovation and extensions to the NetACT house in Weidenhof Street:

The possible extension of the house was initiated by a grant from a Grand Rapids based fund that contributed R218,000 for extensions and improvements to the house. Several other smaller donations were received plus interest while the balance of resident fees of 2007-8 accumulated to R 432 823.78 (31 April 2009). The Dutch Reformed Church donated their section of the house to NetACT (= SU) so that the two plots were consolidated. Architects were hired and a developer contracted. The renovation plus extension to a total of 33 beds will be about R7 million. The

Faculty of Theology contributed R1.2 million and the University R1.8 million to the project. The remainder will be a loan to be serviced by donations and income from resident fees. Building operations are planned to start in Sept 2009. The NetACT Executive Council requested the Faculty to officially name the property NetACT House and to structure the administration of the property in accordance to the intent of the donors. The ED conveyed this in writing to the Dean. The rest of this good news story in which many people played a major role, will be conveyed at the AGM.

6 COMMUNICATION

NetACT has set as goal:

- Develop an effective system of communication, consultation and networking among all member institutions.

NB 178

Communication is a constant hassle but in the long run major improvements took place and a culture of quickly responding to e-mail is developing. At the 2007 AGM the only really problematic communication link was with MTC. In the meantime Rev Henry Murray's personal e-mail connected cell phone and is helping us through. Power problems in most of the countries are now the major hassle with our Chair at JMTUC quite often "out of reach" except on his cell phone.

Developing IT classrooms and updating old computers and programs are funding priorities. An anonymous donor from the USA helped JMTUC to a very well equipped IT classroom. The same donor is helping MTC to upgrade students' and administrators' computer-related equipment.

Proposal: The NetACT Office is requested to work with Dr Ron Hartgerink in order to network between this donor and NetACT institutions. NetACT institutions that are in need of IT technology equipment and development should put in a one-page proposal to the NetACT Office outlining what they require so that negotiations with the donor can be initiated.

6.1 Network development in general: The Chair, Vice-chair and ED networked extensively in the USA and elsewhere in the interim period since the last AGM. Reports of these visits are available at the NetACT Office. Extremely valuable benefits resulted from this for our institutions.

7 LECTURER EXCHANGE

NetACT set as goal:

- Organize lecturer exchanges among our institutions to provide needed expertise, and to create space and time for lecturers to further their studies.

NB179: decisions were implemented / acted upon.

The NetACT office played a role in facilitating lecturer exchanges.

The hypotheses with which we work are that the purpose of the exchange program is:

- To help colleges with lecturers where they lack professional people; i.e. to raise academic standards;
- To create opportunities for staff to get a break so that they can pursue their studies;
- To network NetACT institutions with one another and with other institutions globally;

- d) To help institutions through networking to build a broader support base, academically and financially.

There are also many adequately qualified ministers in congregations in SA and the USA that would love to help. The challenge is to develop networks with such people for each institution. Our biggest problem is the inability of our institutions to do long range planning (plan for exchanges at least one year ahead of time).

7.1 **Rev. Roelof Nel one year contract with MTC**

Rev. Dr. Rodney Tshaka substituted for Dr Rutoro at MTC for the year 2006. He subsequently got an appointment to teach at New Brunswick Seminary in New Jersey, USA (2007-2009). He will be teaching at UNISA from 2009 onwards. In 2009 Roelof Nel is teaching NT at MTC. In both cases the NetACT office and the DRC Commission for Witness were able to raise the necessary funds to let this happen.

7.2 **Getting lecturer exchange organized**

The Office will help institutions to get help if they plan ahead and communicate their needs in time. JMTUC is a good example. They developed a reliable network with several institutions in the USA and the Netherlands and have a regular exchange of staff with these institutions. NETS is also reaching out and, amongst others, is making use of DRC ministers in Namibia. DRC congregations are supporting several projects like supplying a scholarship for a bright student leader to pursue his studies in order to have a local person trained and on staff.

Proposal: Institutions in need of assistance in lecturer exchange networking may contact the ED at the NetACT Office and put their needs to him. The Office has a vast number of contacts to pursue. Planning well ahead of time will almost definitely yield positive results.

8 **SCHOLARSHIPS**

NetACT set as goal:

- Providing scholarships to advance the theological training of our institutions' lecturers

NB 180: These decisions were addressed within the confines of what scholarships we were able to acquire. It was not possible to acquire scholarships for everybody. One needs the institution that wants to send a lecturer or a promising candidate for further studies to be actively involved in the process of looking for donors.

8.1 **Mustard Seed Foundation**

\$15,000 was available for 2007 and \$20 000 for 2008 and 2009. Five doctoral candidates from NetACT institutions are studying with this money. The economic crisis that hit the USA and the world in general forced MSF to close down all operations until at least 2011. This leaves the doctoral candidates in a real dilemma.

8.2 **Other Scholarships**

We are receiving smaller amounts of money from well-wishers who get to know students while studying at Stellenbosch or in other ways. This money helps a lot in cases where there is a dire need and where people ran out of money. Some of this money do not go through the NetACT account but through an account of the Department Practical Theology (cost point H475).

The DRC Commission for Theological Training helped a considerable number of NetACT and other Reformed / Presbyterian students with scholarships to complete their degrees. SU also helped a number of students who had financial difficulties on completion of their degrees.

The ED / NetACT Office is constantly looking for scholarships. In 2007 scholarships totaling R242,821 were received, in 2008 R273,486. From January to the end of March 2009 R93,317 was received. Most of the scholarships, however, linked the donor and the student and are not reflected in the NetACT cost point.

9 HIV/AIDS PROJECT & PUBLICATIONS

NetACT set as goal:

- Enhance and maintain the relevance of NetACT's proprietary HIV/Aids course and ensure that it remains part of the curriculum at each of our institutions.
- Publish theological handbooks relevant to the African context.

NB 181: these decisions were implemented in 2008 when the HIV curriculum workshop was held. It is reported on in **Addendum IV**.

9.1 2008 HIV Curriculum Development Workshop

Addendum IV is the report of this meeting. It was a huge success. The meeting was sponsored by the PCUSA and the WCC and held at Stellenbosch for three reasons: Five of the thirteen people involved were in SA and in Stellenbosch (for studies) and two of those that came stayed on for studies. The accommodation and meals were subsidized by SU and the IT facilities of the Faculty of Theology were put to the disposal of the group.

We received R75,917 for this workshop. Expenses were R79,964.

Funds were promised for a follow-up workshop that overlaps with the AGM – which was organized and is taking place.

9.2 Publication: “Our Church has AIDS: preaching in the context of HIV / AIDS in Africa.”

This project started in 2005 and was funded by the GZB (Gereformeerde Zending Bond). When the money ran out, the editorial team doggedly continued! The Anglican Church has a very big HIV / AIDS project and is working in close liaison with SU. They were willing to help in many different ways, especially with the editing, printing and administrative work for which we owe them much gratitude. The book will be presented to all attending the AGM and will as such be the report of this project.

At the time of writing of this report the NetACT Office is still working on the budget of this project. Proposals are written and we hope to fund the book in such a way that it will be available to all staff and students of NetACT institutions free of charge. However, the condition being that each institution should sell it at a locally affordable price and use the money for upgrading their library or “trade” it for work done on their premises.

9.3 Studying Congregations in Africa and African Bible Commentary

NB 187 dealt with these two books.

NetACT's first publication, **Studying Congregations in Africa**, is having its fourth reprint and books are available on request to NetACT institutions – on the conditions set out above.

African Bible Commentary: We have a donor that makes these commentaries available to NetACT Institutions outside SA free of charge – on the conditions set out above. In SA the NetACT Office is selling them at R150 for pastors and theological students (R350 elsewhere). Institutions may place orders at the ED. Their only liability is postage or organising transport.

We are waiting for news on the Portuguese translation of both these books.

9.4 Books for Libraries

The NetACT office collected in excess of a 1000 theological books from retiring ministers and other well-wishers. These were dispatched to MTC and some to NETS. At the AGM we hope to have information on how institutions can get help in getting very good books from overseas at reduced prices or getting books in electronic format. NetACT institutions that want to pursue this will be linked to these suppliers by the NetACT Office.

9.5 Bible Media contribution help with publications

NB 186: Several institutions directly got in touch with Bible Media in order to get books published in their vernacular or books that they are using in their curriculum.

Proposal: NetACT extend a hearty word of thanks to Dr Van Deventer and Bible Media encouraging them to continue with this outstanding practice.

10 CURRICULUM REPORT & ACTEA

NetACT set as goal:

- Upgrade curriculum standards at our member institutions.

NB 184-185: these decisions led to the present AGM and are addressed in its agenda.

10.1 Accreditation: NetACT's commitment

This goal is at present the number one priority of NetACT. The 2008 HIV Curriculum Development Workshop was our first step in actively helping NetACT institutions towards accreditation.

The present agenda (**Addendum II**) of the AGM is the report of Executive Council of NetACT on what was done to pursue this goal!

The priority commitment of the NetACT network is therefore to help with all the means at its disposal to support its member institutions towards getting national accreditation from their Education Departments as well as ACTEA accreditation.

The initiative to drive this goal, however, lies with the individual institutions. They have to take ownership of it and implement it. The NetACT office / ED will assist when assistance is required.

10.2 Curriculum Development

NetACT commissioned Rev Kruger du Preez to do research on the issue of accreditation and curriculum development within the NetACT institutions. We need to have a scholarly evaluation of the state of affairs as well as guidance and a strategy on the way forward.

An update on the progress in his studies is provided as **ADDENDUM V**.

Update on the budget: Three times R10 000 was already paid to Rev Du Preez to cover his 2006-9 costs. We should budget at least R20,000 for 2010. This should be refunded should a NRF scholarship become available.

11 NEW MEMBERS

11.1 Theological Networks in Africa

NB 188: A number of very important decisions on membership were taken at the 2007 AGM. The following decision is quoted in full:

188.4 PROPOSAL RECEIVED FROM THE FLOOR: The following proposal by the delegates of Hefsiba, ISEU, ISTEEL and ABC is referred to the EC for consideration: "That the EC of NetACT should research the possibility of NetACT to:

- Organise itself in smaller geographic areas (like SADC)
- Promote the establishing of other theological networks in sub-Saharan Africa
- Submit a report to the next AGM of NetACT"

The ED and Dr Hartgerink discussed this with all parties (PCUSA, CRC, RCA & REC) during the ED's networking tour to the USA (Oct 2008). Dr Richard van Houten of the Reformed Ecumenical Council made the following suggestion (from the ED's report):

As to the long term future of NetACT Richard van Houten (Reformed Ecumenical Council) suggested that we in NetACT and the Reformed / Presbyterian denominations supporting this venture discuss the possibility of multiplying, forming similar networks in all of Africa with each having anchor institutions like Stellenbosch University and JMTC. NetACT's track record convincingly illustrates that the network principle in which the institutions involved take responsibility for their future development and form networks to support them, has attained better results than any other form of help within the larger denominational family. Practical reasons also suggest that these networks should not be too big and distant. He promised to take this concept to the newly formed Worldwide Council of Reformed Churches (WCRC) and to see how they can support NetACT and the multiplication concept.

Proposal: The EC and ED take this up with the help of the Commission for Witness of the DRC family after the AGM and report to the next AGM.

11.2 West African membership

NB 188:2 minuted:

WEST AFRICAN MEMBERSHIP: The NetACT office is repeatedly requested by Reformed and Presbyterian institutes from West Africa to join NetACT. It was financially impossible to do this previously. Dr Johan Botha of the Commission for Witness of the DRC-URCSA has been to Nigeria to celebrate the 50th birthday of autonomy of the TIV church. An Ad Hoc Committee tabled the following proposal: *In the light of the fact that NetACT endeavours to serve theological*

institutions in sub-Saharan Africa, the Board invites the Reformed Theological Seminary (RTS) of the NKST (Church of Christ amongst the Tiv in Nigeria) to join NetACT. The Board requests:

- *the CFW to inform the NKST, in cooperation with the ED, that RTS is welcome to apply for NetACT membership*
- *that the CFW supports RTS to afford the affiliation with NetACT.*

The Board discusses the above proposal, and decides:

- NetACT has now reached the stage in its growth where additional economic and management dynamics will increasingly play in on its development and growth
- NetACT is willing to receive a membership application before the next AGM from the Reformed Theological Seminary (RTS) of the NKST
- If such application is received, then:
 - The RTS is free to attend at own cost the next AGM as observer
 - The next AGM will consider its application for membership.
 - Such consideration will be done in the light of the complicated and challenging context influencing NetACT as a growing organisation.
- The CFW, in cooperation with the ED, can convey this decision to the NKST.

Proposal: Ask Dr Johan Botha to address the AGM in this regard.

11.3 Associate membership

NB 188:3 invited all churches and NGO's and FBO's who are networked to apply for associate membership according to the guidelines set out in the constitution. Nobody really responded to this officially although those institutions with whom NetACT is in a sustained networking relationship, continue to attend our AGM meetings and work together amicably.

The invitation to officially become an associate member stands!

12 ANNUAL MEETINGS

12.1 PREVIOUS VENUES

See: NB 125 and EC 113, 124, 130a and 156, 189.

The cost involved holding the last couple of meetings were:

- 2001 Lusaka: All travelling expenses were in one cost point.
- 2002 Lilongwe R82 869
- 2003 Stellenbosch R75 117
- 2004 Zomba R77 307
- 2005 Hefsiba R50 637 (Kenya and Angola were not there!)
- 2006 Windhoek R56 102.85 (of which R23,547.43 was paid by the DRC Windhoek-East. The URCSA Khomasdal congregation provided FREE ACCOMMODATION).
- 2007 Lusaka R94 081
- 2008 Stellenbosch (HIV) R79 989
- 2009 Stellenbosch 150+ R259,000 (40 people!!)
- 2010 ?

12.2 2009 ANNUAL MEETING

This meeting took place because of a generous donation of R100,000 by the Faculty of Theology inviting NetACT to share in celebrating the 150th commemoration of Theology at Stellenbosch. The Gereformeerde Zendings Bond added another R61,902 in support of the Biblical Languages topic as did the Christian Reformed Church: R47,445. The PCUSA added R49,404 on behalf of the AIDS follow-up meeting. In total R258,751. This is paying for all the expenses of the 40 NetACT people attending.

12.3 2010 MEETING

The topic of the 2010 meeting should be Curriculum Development workshop for Systematic Theology, Ecclesiology / Church History; Missiology of Practical Theology. One may consider taking two sub-disciplines together. A decision should be taken.

The venue may be Nkhoma's Josophat Mwale Theological Institute (JM TI – former Nifcott), MTC or RITT. A decision should be taken.

Funding is a big problem. If funding is not in place by Dec 2009 the AGM cannot take place. The EC should try to secure funding. NB 197 of the 2007 AGM needs to be discussed:

NB 197 OWN FUNDING: In the light of the current stage of development of NetACT, each institution should start to find ways how to fund its own participation at the AGM as well as how to fund its part of the functioning of the NetACT office. It is well understood that the respective member institutions are at different levels of self-sufficiency, and this will be taken into account in future.

ED to remind member institutions about this matter.

Proposal: the 2009 meeting should be evaluated.

Proposal: the 2010 possibility should be discussed. The EC will serve the Board with a specific proposal for the venue and topic of the 2010 meeting.

13 GENERAL

13.1 Approval of Annual Meeting minutes

As with previous meetings the EC requests the Annual Meeting to grant it the authority to approve the minutes of the annual meeting. The Annual Meeting approves its minutes when possible on a day-by-day basis but is unable to approve the work done on the last day.

13.2

Prof H Jurgens Hendriks

Practical Theology en Missiology

Executive Director: Network for African Congregational Theology (NetACT)

Faculty of Theology, 171 Dorp Street, Stellenbosch 7600. South Africa.

+27-21-808-3260 (w); +27-21-808-3251 (fax); +27-73-772-6706 (cell); hjh@sun.ac.za

<http://academic.sun.ac.za/theology/Centres/NetAct/netact.htm>

ADDENDUM I



Mission

NetACT is a network of theological institutions in Sub Saharan Africa, created and directed by these institutions, to assist them in preparing leaders for missional congregations.

NetACT's Major Goals

- Upgrade curriculum standards at our member institutions.
- Develop an effective system of communication, consultation and networking among all member institutions.
- Provide scholarships to advance the theological training of our institutions' lecturers.
- Create an affordable and welcoming living environment for lecturers who are receiving advanced training.
- Organize lecturer exchanges among our institutions to provide needed expertise, and to create space and time for lecturers to further their studies.
- Maintain an adequately staffed coordinating office.
- Publish theological handbooks relevant to the African context.
- Ensure that an HIV/AIDS course is developed and maintained as a routine part of the normal curriculum at each NetACT institution.

Chair: Rev. dr. DT Banda, Justo Mwale Theological College, PO Box 310199, Lusaka, Zambia.
dtmbanda@zamnet.zm +260-97-7803740.

Executive Director: Prof. Dr. H. Jurgens Hendriks, Department of Practical Theology and Missiology, Faculty of Theology, Stellenbosch University. hjh@sun.ac.za

Address: NetACT, Dorp Street 171, 7600 STELLENBOSCH, SOUTH AFRICA.
<http://academic.sun.ac.za/theology/Centres/NetAct/netact.htm>

Tel+27+21+882-9149; fax +27-21-8083251; e-mail netact@sun.ac.za

Board Members:

Dr Devison T Banda (Justo Mwale Theological College, Lusaka, Zambia); Rev J Thipa (Zomba Theological College, Malawi); Prof Elna Mouton (Stellenbosch University); Prof Jurgens Hendriks (Executive Director, NetACT); Dr Ron Hartgerink, South Haven MI, USA (representing donors); Dr Handwell Y Hara (Josophat Mwale Theological Institution, Malawi); Rev Manasse Matiquele (Hefsiba, Mozambique); Rev Henry Murray (Murray Theological College, Zimbabwe); Mrs Maggie Madimbo (African Bible College, Malawi. Vice Chair NetACT); Rev Thomas Togom (RITT, Kenya); Rev Martin Khoaseb (NETS, Namibia); Rev Avelino Rafael (ISTEL, Angola); Rev Alexandre dos Santos Mioco (ISEU, Angola).

(30 April 2009)

Decide on the 2010 board members.....

Addendum II

AGENDA NETACT ANNUAL GENERAL MEETING

27-31 JULY 2009

SIMONSBERG CONFERENCE CENTRE, STELLENBOSCH, SOUTH AFRICA

MONDAY 27-TUESDAY 28 July 2009: Topic: Accreditation and curriculum development.

ATTENDANCE: OT, NT and HIV/AIDS lecturers of the 11 NetACT institutions. Representatives of the Synods / denominations of the NetACT colleges and a number of NetACT associates, i.e. people representing church and other bodies that network with NetACT.

The purpose of this part of the AGM meeting is

1. To inform representatives of the 11 colleges of the different role players and the processes towards internationally accepted accreditation.
2. The accreditation process has to be as transparent as possible to all, especially how the “calibration” between the diplomas and degrees of the different institutions in Africa and globally is done.
3. All representatives should be convinced of the benefits of getting their own national and ACTEA accreditation.
4. The role of curriculum development in the process of accreditation should be clear and the basics there-of should be explained.
5. The meeting need to built relationships and trust between the NetACT institutions and the other role players in order to enhance the accreditation processes of the colleges.

Program of the first day of the meeting (Monday 27 July 2009):

Dr DT Banda, as NetACT chair, lead the overall process, **Ms Junay Adams** facilitates the discussions in order to free Dr Banda to take part in the discussions being principal of the only NetACT school with ACTEA accreditation as well as being an ACTEA councilor / board member.

- 1 That the first presentation be Rev Joe Simfukwe of ACTEA (from Ndola, Zambia) explaining how the process of ACTEA accreditation works, what it costs etc.... 1 hour 30 minutes. Notes will be available in English and Portuguese.
- 2 The second presentation will be from Stellenbosch University (SU). Mrs. Junay Adams (Head Quality Assurance Office of SU) will share information on how the South African educational authorities handle accreditation and academic standards. SAQA, NQF, HEQC info will be explained and how their stipulations are applied at universities (nationally and internationally through the British based Naric database) and at Stellenbosch in particular. 1 hour 30 minutes. Notes will be available in English and Portuguese.
- 3 The third presentation will be Ms Dorothy Stevens of SU’s International Office explaining how they handle applications from other African countries and the variety of services offered by them. 30 Minutes. Information pamphlet .will be available.
- 4 The fourth presentation will be Prof Hendrik Bosman on how the Faculty of Theology handle post graduate applications. 30 Minutes.
- 5 Fifth presentation: Ray Bouma & his wife Barbara on library development and ways that institutions can get assistance.

After each of these presentations there will be time for questions and discussions. Questions to be dealt with by a panel consisting of the speakers.

We will be hosted to a dinner by the Rector and the Faculty of Theology on Monday evening commemorating the sesquicentennial (150th) birthday of Theology at Stellenbosch.

Second day of the meeting (Tuesday 28). Theme: Curriculum.

Arrangement: Dr Banda presiding and facilitating the speakers and discussions.

Detail planning committee for the second day will be done by: Rev Du Preez (Convenor), Dr Banda and Rev Joe Simfukwe.

The following aspects related to curriculum development will be dealt with:

- 1 A theological curriculum should be holistic: integrating the sub-disciplines. Each of the sub-disciplines will have its own curriculum but the sum of the curricula of a college should be synchronized towards a dream....
- 2 It should be inclusive: building an inclusive society and as such achieving education for all. In other words: it should accommodate people coming from different scholastic backgrounds...
- 3 It should build democracy, i.e. the principles of transparency, participative management; legitimacy, accountability, representativeness etc (These principles are required by ACTEA).
- 4 Worldview and curriculum should be addressed.
- 5 Assessment – not only academic cognitive requirements... the how of assessment.
- 6 The importance of a core curriculum.... and contextualization. Dr Wendland mentioned the importance that it should deal with issues such as ethnocentrism and good government.
- 7 The process and principles of developing a curriculum.

† The format of the presentations and discussions will be interactive.

† One or two questionnaires will be sent out beforehand by Prof Bosman and Rev Kruger du Preez. They should deal with acquiring information on where the institutions are at the moment curriculum wise and what their needs and expectancies are with regard to the meeting. The correspondence to the institutions should request them to bring all relevant curriculum information to the meeting (like the books that are used by the lecturers).

AGENDA: Wednesday 29-Friday 31 2009 NetACT AGM: Detailed curriculum development issues OT & NT

The HIV/AIDS lecturers will continue with the work they started in 2008 separately

Arrangement: Dr Banda presiding & facilitating the speakers and discussions. Rev Joe Simfukwe assists.

Present: All OT and NT lecturers as well as the denominational representatives and other NetACT associates (The HIV lecturers will work separately on their detailed agenda, those interested to work with them, may do so).

Detail planning committee will be done by: Prof Bosman (convenor), Dr Banda and NetACT ED (Prof Hendriks).

Issues to be dealt with during these interactive discussions:

- 1 Structuring the detailed Old and New Testament curricula discussions.
- 2 Decide on tasks and responsibilities and delegate it towards persons.
- 3 Address teaching methods in OT and NT. “**Teaching methods in Africa** and/or for Africans should be addressed. Give specific pedagogical principles and discuss the tendency to adopt a very Western approach. What is a distinctive and preferred way of teaching and learning in Africa that non-indigenous lecturers in particular ought to be aware of?”
- 4 Bible translation: Bible translation is an issue to be addressed. How to get specialization in Hebrew and Greek available at colleges needs attention. What information technology material is available to support lecturing and libraries? Assess to books?
- 5 OT and NT curricula and the other theological subjects: a holistic approach to theology. Example: the HIV/AIDS people are really adamant that the biblical teaching should specifically address the ethical principles necessary to fight the pandemic.
- 6 What is a contextualized core curriculum in OT and NT... should the colleges not try and work towards consensus on this issue?
- 7 What about a joint research project or a joint effort at writing an OT / NT introduction from an African contextualized perspective? (Like what was done with the African Bible Commentary).

NETACT BOARD to meet during this time to deal with the most urgent issues like electing their executive officers and approving financial statements and budget. The theological discipline to be discussed in a similar way at the next AGM has to be decided.)

ARRIVAL OF DELEGATES: Sat 25 July

DAY OF REST AND ENTERTAINMENT: Sun 26 July

ALL FLIGHTS & BUSSES FOR RETURNING HOME: FROM Sat 1 August 2009 at 05:00

I hope your programme can accommodate a 20 minute presentation and discussion around Focus on the Family Africa’s work? A Kasambala [I promised that we would give our previous chair a slot to address us].

3 April 2009 last update.

ADDENDUM



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STATEMENT OF INCOME AND EXPENDITURE NETACT SUMMARY

For the period ending :	31/12/2008	31/12/2007
TOTAL INCOME	- 597 576.10	- 515 673.43
DONATION: SPECIAL PURPOSES	- 418 033.17	- 367 190.05
INCOME: FOREIGN_ZERO RATE	- 102 842.95	- 85 235.01
INTEREST RECVD - INTERNAL ALLO	- 25 283.46	- 16 368.94
SALES TO INTERNAL ORG UNITS	- 11 000.00	0.00
SUNDRY INTEREST RECEIVED	39.65	14.66
SUNDRY INCOME: NON TAXABLE	0.00	- 3 000.00
SUNDRY INCOME: TAXABLE	- 40 456.17	- 43 894.09
TOTAL EXPENDITURE	583 832.52	449 309.71
CURRENT EXPENDITURE		
AFFILIATION & REGISTRATION EXP	0.00	6 902.73
BURSARY POST GRADUATE	308 201.00	179 636.00
CONSULTATION FEES	30 171.00	0.00
CONSUMABLE MATERIALS	394.02	91.96
COPY AND PRINTING	933.80	6.40
ENTERTAINMENT - GENERAL	10 622.55	1 392.00
FOREIGN EXCHANGE LOSS	66.30	1 128.66
FOREIGN TRAVEL & SUBSISTENCE	8 000.00	0.00
GENERAL OFFICE COSTS	0.00	220.00
HANDBOOKS AND MANUALS	57 064.04	11 894.73
INTEREST PAID: INTERNAL APPOR	5.19	0.00
INTERNET NETWORK EMAIL LEVY	0.00	244.70
LEVY: SURCHARGE	17 547.74	15 865.45
NON- CAPITALISED BOOKS	0.00	20 308.32
POSTAGE, STAMPS EN TELEGRAMS	577.30	761.24
RESEARCH MATERIALS	599.99	0.00
RESEARCH PUBLICATIONS AND H	7 859.65	534.74
STATIONERY	2 313.25	1 791.21
SUNDRY EXPENSES	1 160.00	38 255.12
TELEPHONE: CALLS	0.00	850.00
TELEPHONE: RENT	2 692.59	5 623.41
TOTAL REMUNERATION	20 513.87	66 445.45
TRAVEL- & SUBSISTENCE (DEP'T)	62 290.72	97 357.59
TRAVEL- & SUBSISTENCE (NON TEA	31 222.15	0.00
ASSET TRANSACTIONS		
ASSET PURCHASES	21 597.36	0.00
OPERATING (SURPLUS) / SHORTFALL FOR PERIOD	- 13 743.58	- 66 363.72
FUNDS TRANSFERS	- 2 000.00	- 20 900.00
TRANSFERS FROM	92 174.40	21 809.17
TRANSFERS TO	- 94 174.40	- 42 709.17
NET (SURPLUS) / SHORTFALL FOR THE PERIOD	- 15 743.58	- 87 263.72
Plus: ACCUM (FUNDS) / SHORTFALL ON 01/01/2008	- 228 571.04	- 141 307.32
ACCUM (FUNDS) / SHORTFALL ON 31/12/2008	- 244 314.62	- 228 571.04



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STATEMENT OF INCOME AND EXPENDITURE NETACT SUMMARY

For the period ending :

	31/12/2008	31/12/2007
Min: BALANCE SHEET ITEMS	6 445.94	3 519.60
CREDITOR PROVISION BALANCING	0.00	- 4 000.00
DEB CONTR- DT SYSTEM	6 528.95	7 743.60
PETTY CASH CONTROL ACCOUNT	700.00	700.00
SURCHARGE CONTROL	- 783.01	- 924.00
FUNDS AVAILABLE ON 31/12/2008	- 237 868.68	- 225 051.44

JW Roux

Senior Director: Finance & Asset Management

ADDENDUM IV

Report NetACT HIV and AIDS Curriculum Workshop 13 – 18 July 2008

Overview: In the midst of very cold weather, Stellenbosch University provided the NetACT participants of the HIV and AIDS Curriculum Workshop a warm welcome. All 11 NetACT institutions were represented. The participants came together to work on developing HIV and AIDS curricula that were appropriate for their situations. There was a high level of excitement and commitment to work on the part of the participants which can only bode well for a good final outcome.

Rationale: From its inception, NetACT has been committed to ensuring that member institutions included HIV and AIDS issues in their curricula. A curriculum was developed by Rev. Christo Greyling in the past but that has now become dated. Although other curricula addressing HIV and AIDS for theological institutions do exist and are helpful resources these are also dated and more general. Through the process of having members of the NetACT institutions develop the curriculum, the institutions will take on more ownership of the process and develop curriculum that is appropriate to their own settings.

Participants/Institutions: In all but two cases, the person responsible for the teaching of HIV and AIDS at each institution was the one who attended the workshop. All NetACT institutions were represented at this workshop signalling that the institutions see the importance of including HIV and AIDS in their curricula or at least finding out what other institutions are doing.

Process: A participatory process was used with a facilitator rather than a presenter leading the event. On the first day, participants introduced themselves, their institutions and told how HIV and AIDS was currently being addressed. Short presentations were made on developing a Reformed curriculum and on teaching and learning styles. It became clear that the institutions have placed differing priorities on teaching about HIV and AIDS, ranging from providing very minimal exposure for their students to requiring 3-6 credit hours of course work for graduation.

Because each institution is autonomous and has unique challenges and commitments in the area of curriculum, the participants agreed that the outcome of the workshop should be modules that could either be taught together to comprise a course or could be incorporated into appropriate curriculum areas already being taught. For example, the module on pastoral care for people infected with and affected by HIV and AIDS could either be a part of the AIDS curriculum or be incorporated into a currently offered course on pastoral care.

The participants also agreed on seven topics for seven modules. These include:

- Basic Facts about HIV and AIDS
- Care and Treatment
- Pastoral Care
- AIDS and Theology
- Liturgy and Worship
- Mobilization
- Gender and Sexuality
-

For three and a half days, the participants were divided into 4 groups to begin working on the identified modules, two of which were assigned to each group with the exception of the AIDS and Theology group which only worked on one module. The goal for this workshop was to identify the various topics that should be addressed within each module and to break them down into the significant pieces of content to be addresses for each topic.

Observations: I was very impressed that representatives from all NetACT institutions were present. This sense was increased as the week went on from learning the difficulties some of the participants had in getting visas and passports to travel, especially those from Angola. During the course of the week, it became clear that one or two of the institutions were not as highly committed in including HIV and AIDS in their curricula as the others yet they sent representatives. It is hoped that in going through this process the representatives

of these institutions will encourage their institutions to do more with including HIV and AIDS in the basic education of pastors.

During the week the participants showed a high level of commitment to the process and worked very hard on the modules. Many participants brought a wealth of experience to the process but it became clear that there were not enough resource materials available for most of the modules. This poses a challenge for the process and for NetACT. I am sure this challenge is not isolated to the HIV and AIDS content area.

As the participants review what has been done, it will hopefully become clear that there are some areas that were not specifically addresses such as the needs of children and how to address them, the needs of the elderly, especially elderly care givers, violence and abuse as well as stigma and discrimination. These can very well be addressed within the various modules as cross-cutting issues, specifically identified as such or there may be a need for more modules. The participants will need to decide this.

Next Steps: Participants have committed themselves to continuing work on the modules they were assigned in the coming year. Even so, the process urgently needs to be continued with another workshop in 2009 to bring the same participants together again to continue working on the curriculum. This will build on the enthusiasm displayed in the 2008 workshop and will carry the development of the materials forward. Participants are all very busy people. The 2008 workshop has shown that much progress can be made if the participants are given a time and place in which to work away from other distractions.

As part of the 2009 workshop it would be very helpful to invite experts in various appropriate fields to come and address the participants, working with them to add depth and breadth to the work. This will, as well provide a mini continuing education program for the participants.

Summary: Although some participants were frustrated in retrospect looking at the amount of time it took at the beginning to move into a participatory process rather than being a directive process, all were highly enthusiastic about and committed to both the content and the process of the workshop. As noted above, this needs to be followed up with another workshop in 2009 continuing the process of creating a curriculum addressing HIV and AIDS.

Thanks to Stellenbosch University for providing a very user-friendly venue, including the use of the computer lab.

Thanks to Professor Jurgens Hendriks, NetACT's Executive Director, who with his vision, his enthusiasm and hard work behind the scenes made this workshop such a success.

Thanks also to Presbyterian Church USA and to the World Council of Churches for believing in the process and content of the workshop and providing financial support making this workshop possible.

Respectfully submitted,

Janet Guyer
Regional AIDS Consultant for Southern Africa
Presbyterian Church (USA)

ADDENDUM V

PROGRESS REPORT REV KRUGER DU PREEZ - 2009

Research for NetACT on Curriculum Development

To the honourable members of the NetACT Annual meeting in Stellenbosch, South Africa, 2009.

1. A word of thanks

I am writing this report in Paris, South Africa, where we are staying during our study leave. My thanks to HEFSIBA Institute for Christian Higher Education, for allowing me to be absent as lecturer for this time until after the NetACT annual meeting. This really helped me to dedicate myself to the research as it did not progress as I would have liked in the past due to a very full program in Mozambique.

I would also like to thank NetACT for the money that I have received for this research – because of this I am able to survive in an expensive South Africa! A special word of thanks also to my one promotor, prof. Jurgens Hendriks for his support and encouragement to complete this research.

2. Progress

My research proposal (Chapter 1), was approved in 2008 by the University of Stellenbosch with the title: *A framework for Curriculum Development in Theological Institutions of the Reformed Tradition in sub-Saharan Africa*. To do a research proposal one has to inform the University of the index of the whole research. As I am not in the first place an educationalist, it took a lot of reading before I was able to finalize the research proposal.

Part of the framework is to write a Christian Reformed worldview. Chapter 2 has as aim to write about the importance of a Christian worldview and the characteristics of a well-thought through worldview. To contextualize the research I have completed another chapter on the African worldview, stressing the traditional African worldview before and during colonialization and evaluating the influence of modernization and secularism on the worldview today. I wrote an extended chapter on, what I call a *Logos Reformational* worldview as an answer to the flaws of an African and European worldviews. This is more a philosophic endeavour and the ideal should be for theological institutes to be able to use this material in the future for their students

Notes were written on the following chapters but need more research: Trends in education and theological institutes, an integrated, inclusive and democratic framework, Outcome based education, assessment which will include also higher thinking skills and then an evaluation of some of the theological institutes of NetACT. For the latter I will have to visit some theological institutes. The idea is to visit the institutions in Malawi and Mozambique but when time and money permits, I would like to visit also Zimbabwe and Zambia. We ask these theological institutes' cooperation in this regard.

With the knowledge already obtained, we were able to facilitate the curriculum part of the HIV/AIDS's NetACT workshop in Stellenbosch in 2008 and hope to do the same at the Annual meeting in 2009. We are convinced that our research will be of great help to all the members of NetACT. The idea is to finish the research at the end of 2010.

PS. Our research also helped us to successfully apply for a new degree with the Education Department of Mozambique. As from the beginning of 2009 HEFSIBA ISC offers a four year degree in Psychology. KP

	<u>Addendum VI</u>		
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NetACT Income Possibilities For 2010			
In Rands		Version June 5, 2009	
NetACT Office			
	Donor		40 000
	NetACT House - 10%		30 000
	Scholarships - 10%		10 000
	Publications - 10%		10 500
	Annual Meeting - 10%		12 000
	Membership Fees		11 600
		Sub Total	114 100
Communications & IT			
			300 000
Lecturer Exchange			
			100 000
Scholarships			
			100 000
HIV/AIDS Project			
			-
Publications			
	Donor		60 000
	African Bible Commentary		15 000
	Our Church Has AIDS		20 000
	Studying Congregations in Africa		10 000
		Sub Total	105 000
Curriculum Development & Accreditation			
	du Preez DTh Curriculum Study		20 000
Annual Meeting			
			120 000
		Grand Total	859 100